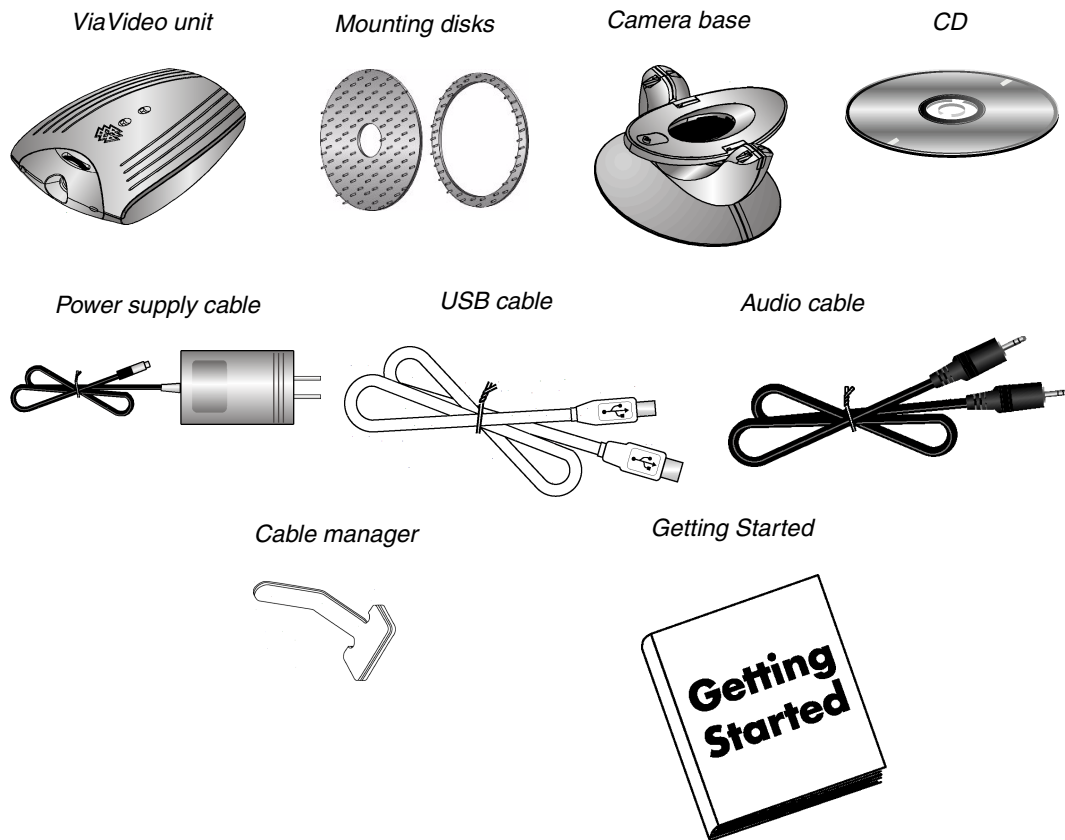


Welcome to Polycom ViaVideo

Welcome to the world of Polycom® ViaVideo™ desktop video communications. This booklet gets you started with installing the ViaVideo software and setting up the hardware.

Warning: For ViaVideo to operate correctly, you *must* install the software first. Please do *not* set up the hardware before you install the software from the CD.

First, check that you received all of the ViaVideo equipment in the ViaVideo box. The following shows the equipment that is shipped in the box.



Second, ensure you have the following hardware and software. These are required to install and use the ViaVideo hardware and software.

Hardware Requirements

The following are the minimum hardware requirements:

- USB port
- 350 MHz processor, Pentium® II class compatible with MMX
- 64 MB RAM
- 4 MB video memory
- 100 MB available hard disk space (might be less depending on whether you have any of the required software already installed)
- SVGA monitor (800 x 600)
- 16-bit color or higher
- Desktop PC: Headphones or external speakers required
Laptop PC: Headphones or internal speakers required
- Broadband (64K and above) IP network access.

Software Requirements

To use ViaVideo, you must have Microsoft® Windows® 98 version 1 or version 2 installed.

As part of the installation process, ViaVideo also checks for the following required software. If the software is not present, ViaVideo installs it.

- Macromedia™ Flash™
- DirectX® 7
- Adobe Acrobat Reader™ version 4
- Microsoft database support (ODBC)

Installing ViaVideo

To install ViaVideo, you must install the software **before** you set up the hardware.

Installing Software

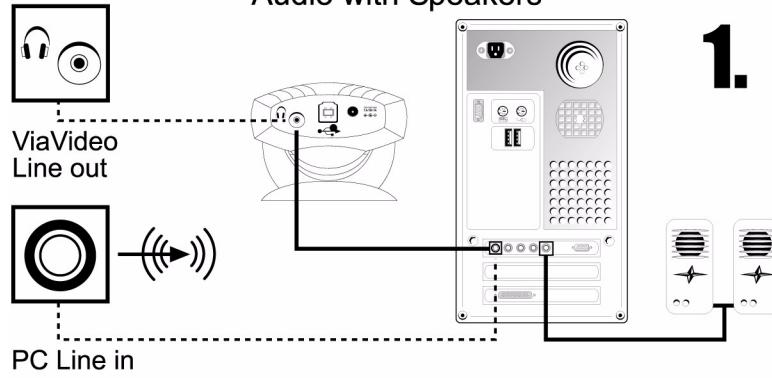
To install the ViaVideo software:

1. Insert the ViaVideo CD into the CD-ROM drive.
2. Follow the instructions on the installation screens.
3. When software installation is complete, you can set up the ViaVideo hardware.

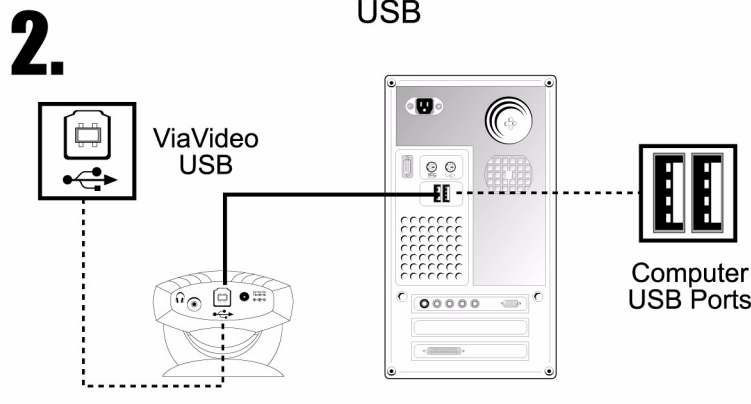
Installing Hardware

Warning: Install the ViaVideo software before you set up the hardware. The software contains drivers that *must* be installed *before* you install the hardware. The following diagram shows how to install the hardware.

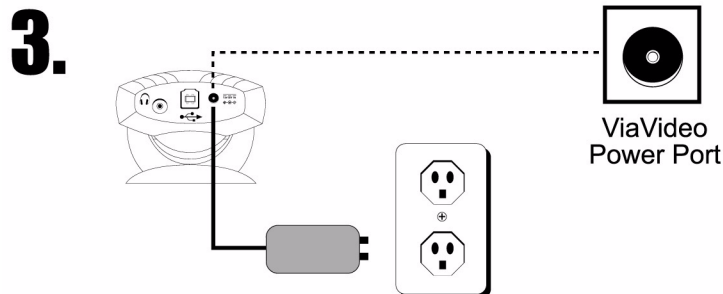
Audio with Speakers



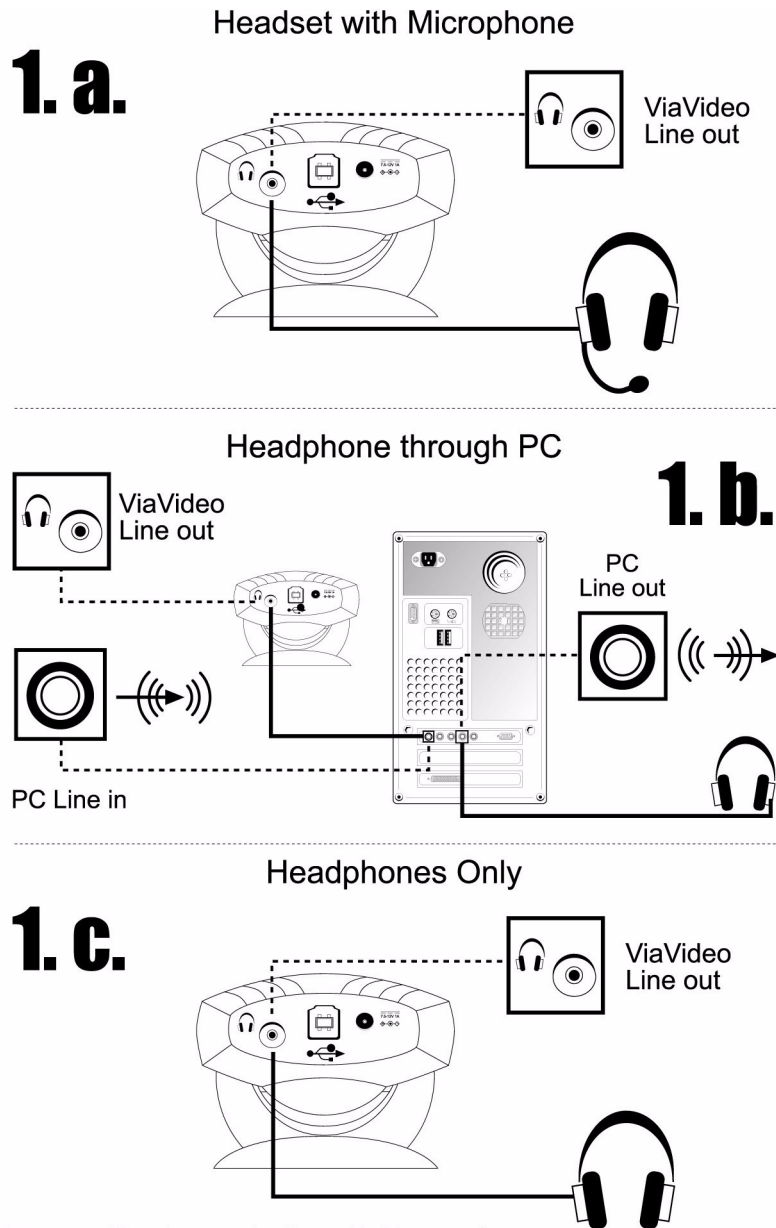
USB



Power Connection



The following graphic shows the various possible audio connections.

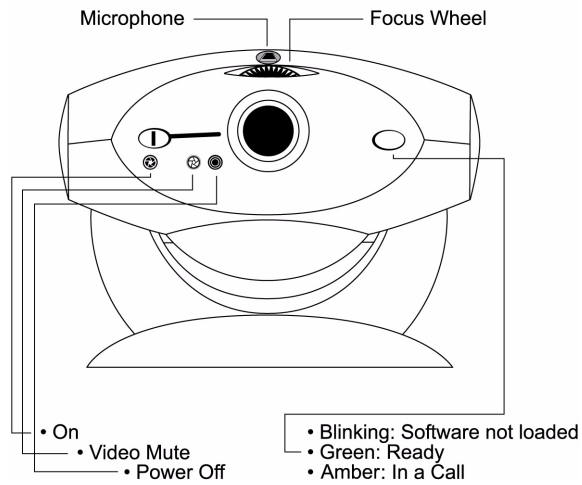


NOTE: You will not hear sound effects with this connection type

Start ViaVideo

To start ViaVideo, turn on the ViaVideo camera unit, double click on the ViaVideo icon on your desktop, and you're ready to make a call.

ViaVideo Front Controls



For more information about making calls with ViaVideo, click on the User's Guide link on the first screen of the ViaVideo installation CD. This opens the user documentation.

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The law of certain states or nations does not permit limitation or exclusion of implied warranties and consequential damages, so the above limitations, disclaimers, or exclusion may not apply to you. This warranty gives you special legal rights. You may also have other rights that vary by state and nation.

Important Safeguards

Read and understand the following instructions before using the system:

- Close supervision is necessary when the system is used by or near children. Do not leave unattended while in use.
- Only use electrical extension cords with a current rating at least equal to that of the system.
- Always disconnect the system from power before cleaning and servicing and when not in use.
- Do not spray liquids directly onto the system when cleaning. Always apply the liquid first to a static free cloth.
- Do not immerse the system in any liquid or place any liquids on it.
- Do not disassemble this system (except as instructed in the manufacturer's instructions). To reduce the risk of shock and to maintain the warranty on the system, a qualified technician must perform service or repair work.
- Keep ventilation openings free of any obstructions.
- Save these instructions.

Regulatory Notices

FCC Notice

This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to Part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference when the equipment is operated in a residential installation. This equipment generates, uses, and can radiate radio frequency energy and, if not installed and used in accordance with the instruction manual, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- Reorientate or relocate the receiving antenna.
- Increase the separation between the equipment and receiver.
- Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.

- Consult the dealer for help.

Changes or modifications not expressly approved by Polycom could void the user's authority to operate this equipment. If you experience trouble with this equipment, please contact your equipment provider for repair/warranty information. If your equipment is causing harm to the telephone network, the telephone company may request that you disconnect the equipment until the problem is resolved.

There are no user serviceable parts inside the ViaVideo or power supply.

Underwriters' Laboratories' Statement

The system is intended to be powered only by the supplied power supply unit.

RADVision Statement

Portions of this software are © 2000 RadVision Ltd.